

City of Kimberly
 242 Hwy 30
 Kimberly, Idaho 83341



Phone: (208) 423-4151 X 17

ceckles@cityofkimberly.org
jtaylor@cityofkimberly.org

**RESIDENTIAL-COMMERCIAL
 APPLICATION FOR BUILDING PERMIT**

* All Builders and Contractors: Effective February 18, 2022, the City of Kimberly is requiring a digital copy of the building permit plans e-mailed to both, ceckles@cityofkimberly.org and jtaylor@cityofkimberly.org. Incomplete Building Permits will not be processed. Your application delivered to City Hall shall include: Two (2) complete hard copy sets of the building plans.

* Complete hard copy sets include the following: ·Application ·Warranty Deed ·Architectural Design Approval, New Construction Water Application form.

* Site plan shall be scale able, depict setbacks, easements and public right of ways

* Builders be advised that it is a misdemeanor charge for anyone to tamper with the City’s water meter vault including, your contracted plumber. Please contact the utility department at 208-423-4151-10 for assistance with the City water meter.

* Builder / Owners please check your adjacent sidewalks, utility boxes, vaults, applicable to your lot of which you are submitting this permit for. All sidewalks shall be crack/damage free and no vault or meter damage prior to issuance of a Certificate of Occupancy.

* Once the Building Official completes a final inspection, an inspection shall be scheduled ASAP for the Public Works Department to inspect the sidewalks, vaults, meters etc. Before the Public Works final inspection, the sidewalks, meter vaults, etc. shall be clear of dumpsters, pallets, mud, snow, ice, porta-potti, etc., to allow for a final visual inspection.

PLEASE COMPLETE THE APPLICATION BELOW: BUILDING PERMIT NO. _____

Construction Site Address: _____

Parcel Number: _____ **Subdivision:** _____ **Lot:** _____ **Block:** _____

Zoning District: _____ **Proposed Use:** _____ **Change of Use?** _____

Construction Type: _____

Description of Work: _____

Class of Work: New Development Accessory Structure Alteration/Remodel Addition Repair Demolish Re-Roof Sign Fence Tenant Improvement

For Additions: Existing (*square feet*): _____ Proposed Addition: _____

Area (<i>square feet</i>)	1 st floor	2 nd floor
Basement		
Garage		
Covered Porch/Carport		
ESTIMATED-VALUE	\$	TOTAL SQ. FT.

**Please note that certain subdivisions require compliance with CC&R's and architectural specifications governed by the Homeowners' Association of the area. Please contact your local HOA representative to avoid potential building permit issuance delays due to noncompliance or architectural design approval documents not submitted.*

Applicant Legal Owner: _____

Address: _____

Phone: _____ E-mail: _____

Contractor: _____

Address: _____

Phone: _____ E-mail: _____

State Registration #: _____ Exp.: _____ Person to notify regarding permit: _____

Contact ph.# _____ Contact e-mail _____

APPLICATIONS ARE NOT COMPLETE WITHOUT THE FOLLOWING

- All relevant fields completed and application signed
- Construction Water Deposit form (for development not connected to city water system)
- Copy of Deed with legal description
- 2 hard copy sets of plans to scale (minimum size 11" X 17") -Commercial plans (3-sets – 24" X 36")
- Site Plan- Showing all bldg.'s, prop. boundaries, adj. street names, curb/sidewalk, easements, entry-exit access points
- Floor plans with dimensions
- Completed RES check or meet prescriptive energy requirements
- Elevations
- Footings and Foundations
- Typical Construction details, including cross section, stair detail, etc.
- Truss and Floor Joist details
- NON-REFUNDABLE PERMIT DEPOSIT – applied to balance of permit fee:
- **DEPOSIT FEE:** Single- and Two-Family dwellings: \$150.00
- **DEPOSIT FEE:** Additions / Alterations / Repairs/ Accessory Structures: \$100.00
- Plan Review fees are not refundable. Commercial deposit fees shall be collected at issuance time.

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY

I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the applicable ordinances. I further certify that all easements, deed restrictions, or other encumbrances restricting the use of the property are shown on the site plans submitted with this application. I have been given authorization from the property owner to obtain this permit. I realize that the information that I have affirmed hereon forms a basis for the issuance of the permit herein applied for and approval of plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any applicable ordinance or to excuse the owner or his or her successors in title from complying therewith.

I understand that by applying for this permit, I am consenting to the inspection of this property and to the entry onto the property by inspectors of the authority having jurisdiction for the purpose of performing the necessary inspections during normal business hours for the duration of the permit.

BUILDING PERMIT FEES – WATER – SEWER CONNECTION CAPITALIZATION FEES AND DEVELOPMENT IMPACT FEES PER ORDINANCE NO. 671.

EFFECTIVE MARCH 28, 2022

On January 1, 2023, and on January 1 of each year thereafter in which an impact fee is in effect, the amount of the impact fee shall be automatically adjusted to account for year over year inflation increases in the cost of providing police, admin., parks and recreation, library and street public improvement plan to serve new development utilizing the latest available municipal cost index as published per State Statute. Nothing herein shall prevent the city from electing to maintain a then existing police, admin., library, parks and recreation, and street impact fee or from electing to waive the inflation adjustment for any given fiscal year, or years. Any such action to determine an inflation factor shall be by city council resolution.

Fee Table – Development Impact Fees (DIF)

For office use only:

Police fees		Staff shall check the box below if applicable <input type="checkbox"/>		GL #
	Residential	\$484.00	per dwelling unit	<input type="checkbox"/> 17-1702
	Nonresidential	Retail .22 - Office.22- LI .22	per square foot	<input type="checkbox"/> 17-1702
Police vehicles	Residential	\$85.00	per dwelling unit	<input type="checkbox"/> 17-1702
Police vehicles	Nonresidential	Rt. .22-Off. .22- LI. .22	per square foot	<input type="checkbox"/> 17-1702
Admin				
	Residential	50.00	per dwelling unit	<input type="checkbox"/> 17-1701
	Nonresidential	Ret.45 Off.1.50 LI 3.00	per square foot	<input type="checkbox"/> 17-1701
Parks fees				
	Residential	221.00	per dwelling unit	<input type="checkbox"/> 17-1706
	Nonresidential	n/a		<input type="checkbox"/> 17-1706
Street fees				
	Single family	270.00	per dwelling unit	<input type="checkbox"/> 17-1704
	Retail	.94	per square foot	<input type="checkbox"/> 17-1704
	Office	.94	per square foot	<input type="checkbox"/> 17-1704
	Industrial	0.54	per square foot	<input type="checkbox"/> 17-1704
Street	Hwy 30-3400 Int.	101.00 or sq. ft. fee for new	per dwelling unit	<input type="checkbox"/> 17-1703
Library	Residential	70.00	per dwelling unit	<input type="checkbox"/> 17-1705

For office use only:

B/P Fee \$	less non-refundable deposit = \$	GL 5-501/5-502 impact area
Refundable Permit Deposit	\$	GL 5-508
Non-Refundable Plan Review	\$	GL 5-501
Sewer Connection Fee	\$ 2,000.00	GL 14-1403
1" H ₂ O Connection Fee	\$ 2,800.00	GL 13-1304

Construction Water Deposit	\$ 238.80	GL 13-1311
Sewer Capacity Charge	\$	GL 14-1406
TOTAL FEES INCLUDING DIF FEES	\$	

For office use only:

	sf R-3 x _____ psf						
	sf U-1 x _____ psf						
	sf Cov x _____ psf						
Required Setbacks per City Code	1 st Street:	2 nd Street:	3 rd Street:	4 th Street:	Rear:	Side:	Side:
Site Plan Setbacks as depicted							
EASMENTS DEPICTED:							

Permit number: _____ Date Received: _____

Approved for issuance by: _____ Date Approved: _____

Zoning approval: _____

Notification for permit to be picked up _____ Date: _____

APPLICANT / BUILDER / OWNER SHALL INITIAL THE FOLLOWING UPON PAYMENT AND RECEIVING THEIR APPROVED PERMIT: *initial* _____

ALL BUILDING SETBACKS FROM PROPERTY LINES AND RESTRICTED IRRIGATION EASMENTS SHALL BE STRINGED. *initial* _____

PROPERTY SHALL BE POSTED WITH A SIGN DEPICTING THE ADDRESS, LOT AND BLOCK PRIOR TO GROUND WORK. *initial* _____

ALL CONSTRUCTION TRASH SHALL BE CONTAINED ON SITE. *initial* _____

ALL CALLS FOR INSPECTIONS SHALL REQUIRE A 24 HOUR NOTICE - MONDAY – THURSDAY – INSPECTIONS CALLS ON FRIDAY WILL NORMALLY BE INSPECTED ON THE FOLLOWING MONDAY *initial* _____

BUILDING PERMIT CONSTRUCTION SHALL BE COMPLIANT WITH THE 2018 IBC CODE OR AS ADOPTED – AMENDED – CURRENT PER IDAHO STATE BUILDING CODE.

INSPECTION CARDS SHALL REMAIN ON SITE IN ADDITION TO ONE SET OF THE APPROVED HARD COPY OF THE CONSTRUCTION PLANS.

FINAL INSPECTIONS BY THE KIMBERLY BUILDING OFFICIAL SHALL NOT BE SCHEDULED UNTIL THE STATE OF IDAHO ELECTRICAL, PLUMBING AND HVAC INSPECTORS HAVE SIGNED OFF.

**Planning & Zoning Department
Application for Construction Water
Building Permit No. _____**

WATER METERS SHALL NOT BE TAMPERED WITH INCLUDING TURNING ON OR OFF – IT IS PROHIBITED AND IS A MISDEMEANOR FINE. PLEASE CONTACT THE CITY UTILITY DEPARTMENT FOR ASSISTANCE WITH WATER SERVICE ACTIVATION

Date of Application: _____
Property Address: _____

<u>OFFICE USE ONLY</u>
New Account number: _____
Date Completed: _____

Date of Water Connection: _____

Name of Person Being Billed: _____

Mailing Address: _____ Business Phone Number: _____

The City of Kimberly requires a **\$238.80** deposit to be paid at the time of application for services. This deposit is refunded after the final Certificate of Occupancy inspection is completed and has been in compliance with the following:

- **Please call the City Hall to have the water service turned on and off. The City is responsible for turning on/off the water service. Failure to call may result in a \$300.00 fine if water was connected by your company, Builder or Plumber.**
- **After the final inspection is complete, the City will turn off the water. If you need services reconnected, residential utilities will apply.**

If City services have not been paid by the 10th of the month or after said services have been shut off, water services shall be turned off until full payment is collected. If payments are two (2) months past due a **disconnection fee of \$20.00** will be issued before water can be turned back on.

I hereby certify that I have read the foregoing Construction Water Agreement. By signing below, I am verifying that I understand it fully.

Signature

Effective date: _____

PRINT NAME

Taken By: _____