

City of Kimberly minutes

City Council
MEETING minutes

November 28, 2023

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-432-693-9074 Enter the Pin number 287 356 705 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Duncan- Yes

Richman- Yes

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

None

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have **3** minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if

time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

None

3. NEW BUSINESS:

- A. DISCUSSION-ACTION ITEM-** Adoption of the Twin Falls County Abstract of Canvased votes of the November 7, 2023 Kimberly City Election Results. *Carrie Kimball – Council Action required*

Mayor Davidson called for a motion:

Council Member Tomlinson motioned to approve the Adoption of the Twin Falls County Abstract of Canvased votes of the November 7, 2023 Kimberly City Election Results.

Council President Duncan seconded the motion.

Roll Call:

Tomlinson-Yes

Duncan- Yes

Richman-Yes

- B. DISCUSSION-ACTION ITEM-** Mayor recommendation for appointment of Stephanie Denise Snarr, as a Council member, to fill a vacated seat, beginning November 28th, 2023, expiring January 9th, 2024, who resides at 1120 Connor Court, Kimberly, Idaho. *Council Action required*

Mayor Davidson called for a motion:

Council President Duncan motioned to approve the Mayor's recommendation for appointment of Stephanie Denise Snarr, as a Council member, who resides at 1120 Connor Court, Kimberly,

Idaho, to fill a vacated seat. The appointment shall begin November 28th, 2023, expiring January 9th, 2024,

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Duncan- Yes

Richman-Yes

C. DISCUSSION-ACTION ITEM- Jackie Frey request to sign and support the 2023 updated Twin Falls County Emergency Operations Plan. *-Jackie Frey will provide documents at meeting -Council Action Required*

Jackie Frey reminded the Mayor and Council that the EOP is updated every 5-years. She thanked them for always signing the letter of support. Jackie stated they have made the EOP more user friendly and agency specific. They have added information on Terrorism and Cyber Security as well. It will continue to be updated as needed. Jackie also reminded everyone that in order to get Federal Grants you must have a current EOP in place and proof of that. Chief Perry and RCFD have done a great job at completing what's been asked of them. *(see attached)*

Mayor Davidson called for a motion:

Council President Duncan motioned to approve the request to sign and support the 2023 updated Twin Falls County Emergency Operations Plan.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

D. DISCUSSION-ACTION ITEM- KPD Policy supplements for Council approval. *-Jeff Perry – Council Action required*

Chief reminded Mayor and Council that he had changed from Lexipol to the Idaho Policing Manual last year. It was less expensive but has vague language. There were additions to the supplemental policy *(see insert)*, and it has gone through legal.

Duncan- Asked the Chief if he could provide to Craig an electronic manual to pass along to Council. She wants to make sure it co-insides with the Cities PP Manual. They would like to see them together.

Snarr- Asked Craig if he could also send the PP Manual as well.

Chief- Yes

Craig- Yes, its constantly changing. In this manual its more vague. We are trying to be more detailed so the City is covered and ICRMP compliant. I know when I add or amend a document, legal counsel has me strike through the language to be removed and underline the new language. He then asked Chief Perry if there was anything in this document that would hurt hold him up if it were deferred tonight?

Chief- replied no, we have been working on it for about a year.

Craig- Stated he would go through it for a Council Meeting in the near future.

Item 3D is deferred until information containing the corrected or added items outlined, a complete copy of the Manual, and a copy of the Personnel Policy for the City of Kimberly to ensure the work well together, is gathered and presented to Council.

E. DISCUSSION-ACTION ITEM- Outright purchase of Dodge Durango to include upfitting in the amount of \$51,873.79 from the DIF Police Fund. Final purchase price of \$41,873.79 that includes \$10,000.00 trade in value of Dodge Charger VIN ending 4773. This will come out of line item 01-104-002 -*Jeff Perry – Council Action required*

Chief Perry went over the paperwork (*see attached*)

Mayor Davidson called for a motion:

Council Member Snarr motioned to approve Outright purchase of Dodge Durango to include upfitting in the amount of \$51,873.79 from the DIF Police Fund. Final purchase price of \$41,873.79 that includes \$10,000.00 trade in value of Dodge Charger VIN ending 4773. This will come out of line item 01-104-002

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

F. DISCUSSION-ACTION ITEM- 5-year Lease purchase of additional Dodge Durango to include upfitting in the amount of \$51,873.79. Leased through D.L. Evans Bank at 5.56% APR. With an annual payment of \$9,847.93 due yearly by January 15th paid out of line item 01-421-710. Total cost of purchase is \$41,873.79 after trade in value of Dodge Charger VIN ending 4771 in the amount of \$10,000.00. – *Jeff Perry – Council Action required*

Duncan- asked if this was the last charger.

Chief- replied no, there is one more that is a 2021 that we should have for a few more years.

Tim Stover- Wants to see the correct paperwork prior to purchasing the new vehicle.

Mayor Davidson called for a motion:

Council President Duncan motioned to approve 5-year Lease purchase of additional Dodge Durango to include upfitting in the amount of \$51,873.79. Leased through D.L. Evans Bank at 5.56% APR. With an annual payment of \$9,847.93 due yearly by January 15th paid out of line item 01-421-710. Total cost of purchase is \$41,873.79 after trade in value of Dodge Charger VIN ending 4771 in the amount of \$10,000.00 conditioned on final approval from Legal with corrected paperwork.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

4. UNFINISHED BUSINESS-

A. DISCUSSION-

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for November 14, 2023

B. Accounts Payable for November 15, 2023 – November 28, 2023

General Fund	\$ 16,799.57
Water Fund	\$ 25,291.47
Sewer Fund	\$ 10,460.01
Library	\$ 884.03
TOTAL	\$ 53,435.08

Mayor Davidson called for a motion:

Council Member Tomlinson motioned to approve the Consent Calendar as presented.

Council President Duncan seconded the motion.

Roll Call:
Tomlinson-Yes
Snarr-Yes
Duncan- Yes
Richman-Yes

6. ADMINISTRATIVE / STAFF REPORTS -

Chief- Stated his department has been very busy. Chief congratulated Minidoka County for recovering some stolen firearms. Kimberly residence had about 24 firearms stolen. Hoping this leads to some of them being returned to their owners.

Craig- Updated Mayor and Council stating that the Les Schwab Annexation is now complete and approved by the State! He had met with Kristine Glasscock and Brad Wills to get this finalized. It was sent back to TFC and received yesterday. Les Schwab has now been issued their Building Permit. They are currently working with ITD, getting prepared to bore under Hwy 30 to the City's water and sewer easement in the Red Cap Plaza northern parking area. Brian and Craig are working with some folks on the property right behind Cactus Grille. He will keep them posted on that. He stated he is hearing rumors of something maybe in the works for the property to the East of Red Cap Corner. Let's continue to support Ridley's. Legal has been working on the property North of the Family Dollar. I will be scheduling a meeting with the owner, Mr. Godfrey in the near future. Its looking hopeful for getting things resolved. There is also work being done with Legal Counsel on another site that is not compliant.

Brian- Stated his crew was working hard gearing up for winter. The plowing went very well. He wanted to thank his crew for a job well done.

Carrie- Congratulated Stephanie Snarr and Burke Richman on their elections. She went over the fund breakdown. (*see insert*)

7. COUNCIL COMMENTS - None

8. MAYOR COMMENTS – Welcomed Mrs. Snarr and her family.

9. EXECUTIVE SESSION - None

ADJOURNMENT:

Mayor, Burke Davidson

City Clerk, Carrie Kimball