

City of Kimberly  
minutes

City Council  
MEETING minutes

AUGUST 24, 2021

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

**Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.**

**TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number, 318-657-0029 Enter the Pin number 126 979 718 followed by the pound # sign.**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU**

**ROLL CALL OF CITY COUNCIL MEMBERS**

*Tomlinson - yes*

*Eisenhower - yes*

*Duncan - yes*

*Richman - yes*

**CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS-**

None

**AMENDMENTS TO THE AGENDA-**

None

**DECLARATION OF CONFLICT-**

None

**1. CITIZEN ISSUES – PUBLIC INPUT –**

None

**2. PUBLIC HEARINGS RULES –**

None

- A. Public Hearing -** Proposed 2021-2022 Annual Appropriation budget in the amounts of, general fund-\$2,402,122.00, library \$89,593.69, forgone-capital purchase \$38,150.00, Water \$1,014,100.00 and Sewer \$1,906,499.77 for a total fund appropriation of \$5,450,465.46. The proposed tax levy on all taxable properties for general fund purposes, is of \$1,380,851.00, for the

fiscal 2021 – 2022 budget. *Carrie – Craig - Council Action will be taken per agenda item #5A, per adoption of Ord. #667*

**Craig-** Went through the approved Tentative Budget and touched on the highlights of the budget. *See insert*

**Carrie-** Agreed with Craig's overview and concurred everything was in place and balanced.

**B. Public Hearing** – The City of Kimberly, Idaho Establishing the Salaries of the Elected Officials, and providing an effective date. *Craig Council action per agenda item #5B, per adoption of Ord. #668*

**Craig-** Discussed the increases in Legislative – elected official wages that were approved in the Tentative Budget. Noted, it has been 10 + years since the Council's last increase. This budget afforded a 3% salary increase, for all employees. Council for the record it needs to be stated that the 3% is not, an across-the-board increase for any of us. The Department heads shall be responsible in dispersing these salary funds as they deem appropriate to their employees, based on performance, time served, levels of certifications, new hire costs, etc. Mayor and Council, you determine if and when a department head receives a salary increase. This proposed budget provides for increased line-item costs for fuel, utilities, \$200,000 + for street maintenance, new payroll costs for a CSO-Park mower position, building upgrade costs for the enclosure of the office area where my blue print machine and building official are located today, park canopy replacement, the addition of a new patrol police officer, increasing the police officer staff to nine full time officers, plus their part time record clerk. This new police officer is badly needed, as the Chief this last year has been updating and getting you prepared, for this new officer addition, as the city population grows, the drug enforcement calls increase, and other needs for law enforcement grow. You will see the inclusion of the one-time forgone funds of \$38,150, for the one-time purchase including all upgrade costs, of a new patrol Dodge pickup-4X4. The \$38,150 nearly covers all costs of the vehicle and upgrades, being short about \$2,000.00, being covered in the Chief's other equipment line items. (see insert)

Councilman Duncan, Chief, I see you are recruiting for two officers.

Chief Perry, yes, we are down one officer and then I will be hiring a new officer beginning the new fiscal year, that is two.

Councilman Duncan, Mr. Eckles can you detail where we are at with our new levy for the fiscal year 2022.

Craig stated that as you may recall, the one-time GPSI Covid funds reduced the taxpayers budget levy for one year only, to a levy of 0.0054. In the packet I gave you, I have highlighted that reduction on Mayor Davidson's tax bill and the current Kimberly levy. Our 2022 L-2 levy calculations include the city taking their forgone, being capped at the 3% and applying the HB389 reductions of our annexation values and new construction values, reducing each by 10%. Our levy for the fiscal year 2022 is of 0.0058 as noted in the packet I gave. Council you have been good stewards of the city's stretched funds. We will be down \$38,150 for the future fiscal

year, 2023 budget, because of the one-time forgone inclusion in this year’s budget. We will have to account and budget for that next fiscal year.

**C. Public Hearing** – City of Kimberly declares the intent to collect \$38,150.00 in Forgone taxes for FY 2021-22 (FY 2022) and declaring the purpose for which the Forgone taxes are being budgeted in the general fund for fiscal year 2021-22. *Craig – Council Action will be taken per agenda item #5C, per adoption of Resolution #375.*

**Craig-** Presented an overview of approved Tentative Budget to collect the Forgone tax funds, for the Capital purchase of new Police pickup, in-lieu of a car or SUV, for the new additional officer, to be hired in fiscal year 2022. This forgone amount is approximately \$2,000 short of covering the entire vehicle cost, including upfitting the vehicle with necessary logo’s, lighting, computer, etc. These costs have been budgeted for in the Chief’s, other equipment line items. *See Insert*

**3. NEW BUSINESS:**

None

**4. CONSENT CALENDAR- Discussion - Action** -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

**A. Approve Minutes for August 10, 2021**

**B. Accounts Payable for August 11, 2021 – August 31, 2021**

General Fund	\$ 35,633.22
Water Fund	\$ 42,738.51
Sewer Fund	\$ 1,757.24
Library	\$ 1,650.64
<b>TOTAL</b>	<b>\$ 81,779.61</b>

*Mayor Davidson called for a motion.*

*Council member Eisenhower motioned to approve the Consent Calendar as presented.*

*Council Member Tomlinson seconded the motion.*

**Roll call:**

**Tomlinson - yes**

**Eisenhower - yes**

**Duncan - yes**

**Richman - yes**

**5. ORDINANCES AND RESOLUTIONS –**

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

**A. DISCUSSION-ACTION ITEM – ORDINANCE NO. 667**

AN ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF KIMBERLY, IDAHO, LEVYING AD VALOREM TAXES FOR THE CITY FISCAL YEAR, 2022, BEGINNING ON THE 1ST DAY OF OCTOBER, 2021, AND ENDING ON THE 30TH DAY OF SEPTEMBER, 2022, UPON ALL TAXABLE PROPERTY IN THE CITY OF KIMBERLY, IDAHO, TO PROVIDE REVENUE TO PAY THE CITY GENERAL FUND CURRENT EXPENSES AND PROVIDING THAT THE CITY CLERK SHALL FILE A CERTIFIED COPY OF THIS ORDINANCE AND STATE TAX COMMISSION FORM L-2, WITH THE COUNTY COMMISSIONERS AND AUDITOR OF TWIN FALLS COUNTY, IDAHO AND FILE A COPY OF THIS ORDINANCE WITH THE SECRETARY OF STATE.

*Mayor Davidson called for a motion.*

*Council member Eisenhower motioned to approve ORDINANCE NO. 667 by Title only*

*Council Member Tomlinson seconded the motion.*

**Roll call:**

*Tomlinson - yes*

*Eisenhower - yes*

*Duncan - yes*

*Richman – yes*

*Mayor Davidson called for a motion.*

*Council member Eisenhower motioned to adopt ORDINANCE NO. 667 AN ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF KIMBERLY, IDAHO, LEVYING AD VALOREM TAXES FOR THE CITY FISCAL YEAR, 2022, BEGINNING ON THE 1ST DAY OF OCTOBER, 2021, AND ENDING ON THE 30TH DAY OF SEPTEMBER, 2022, UPON ALL TAXABLE PROPERTY IN THE CITY OF KIMBERLY, IDAHO, TO PROVIDE REVENUE TO PAY THE CITY GENERAL FUND CURRENT EXPENSES AND PROVIDING THAT THE CITY CLERK SHALL FILE A CERTIFIED COPY OF THIS ORDINANCE AND STATE TAX COMMISSION FORM L-2, WITH THE COUNTY COMMISSIONERS AND AUDITOR OF TWIN FALLS COUNTY, IDAHO AND FILE A COPY OF THIS ORDINANCE WITH THE SECRETARY OF STATE.*

*Council Member Duncan seconded the motion.*

**Roll call:**

*Tomlinson - yes*

*Eisenhower - yes*

*Duncan - yes*

*Richman – yes*

**B. DISCUSSION-ACTION ITEM – ORDINANCE NO. 668**

AN ORDINANCE OF THE CITY OF KIMBERLY, IDAHO ESTABLISHING THE SALARIES OF ELECTED OFFICIALS, AND PROVIDING AN EFFECTIVE DATE.

*Mayor Davidson called for a motion.*

*Council member Eisenhower motioned to adopt ORDINANCE NO. 668 AN ORDINANCE OF THE CITY OF KIMBERLY, IDAHO ESTABLISHING THE SALARIES OF ELECTED OFFICIALS, AND PROVIDING AN EFFECTIVE DATE.*

*Council Member Duncan seconded the motion.*

*Roll call:*

*Tomlinson - yes*

*Eisenhower - yes*

*Duncan - yes*

*Richman – yes*

**C. DISCUSSION-ACTION ITEM – RESOLUTION 375**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF KIMBERLY, IDAHO, DECLARING THE INTENT TO COLLECT \$38,150 IN FORGONE PROPERTY TAXES FOR FISCAL YEAR 2022, BEGINNING OCTOBER 1, 2021, ENDING SEPTEMBER 30, 2022 AND DECLARING THE PURPOSE FOR WHICH THE FORGONE TAXES ARE BEING BUDGETED.

*Mayor Davidson called for a motion.*

*Council member Duncan motioned to adopt RESOLUTION NO. 375 A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF KIMBERLY, IDAHO, DECLARING THE INTENT TO COLLECT \$38,150 IN FORGONE PROPERTY TAXES FOR FISCAL YEAR 2022, BEGINNING OCTOBER 1, 2021, ENDING SEPTEMBER 30, 2022 AND DECLARING THE PURPOSE FOR WHICH THE FORGONE TAXES ARE BEING BUDGETED.*

*Council Member Richman seconded the motion.*

*Roll call:*

*Tomlinson - yes*

*Eisenhower - yes*

*Duncan - yes*

*Richman – yes*

**6. UNFINISHED BUSINESS-**

None

**7. ADMINISTRATIVE / STAFF REPORTS -**

**Chief-** Nothing for tonight's meeting.

**Craig-** Informed Mayor and Council we will need to re-open current Fiscal year budget to include CARES and AARPA Covid funds. This was \$136,400.00 plus \$435,999.77 totaling \$572,399.77.

**Brian-** Updated everything was moving along smoothly in his department. All projects on track.

**Carrie-** Discussed shifting the Visa accounts from First Federal Bank to D.L. Evans Bank. Council agreed and will be on next agenda as an action item.

**Tim Stover-** Commanded Council and staff on doing such a great job with the passage of Ordinances.

**8. COUNCIL COMMENTS –**

None

**9. MAYOR COMMENTS –**Thanked the staff for a wonderful budget session this year.

**10. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM-**

None

**ADJOURNMENT:**

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Mayor, Burke Davidson

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City Clerk, Carrie Kimball