

City of Kimberly  
SPECIAL COUNCIL MEETING minutes

City Council  
MEETING minutes

may 30, 2023

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

**Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.**

**TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-857-285-2238 Enter the Pin number 847 214 611# followed by the pound # sign.**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU**

**ROLL CALL OF CITY COUNCIL MEMBERS**

*City Clerk Carrie Kimball took roll call:*

*Tomlinson-Yes*

*Duncan- Yes*

*Richman- Yes*

**CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS**

*None*

**AMENDMENTS TO THE AGENDA**

*None*

**DECLARATION OF CONFLICT**

*None*

**1. CITIZEN ISSUES – PUBLIC INPUT** –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have **3** minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting if

time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

**2. PUBLIC HEARINGS RULES** - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

**A. Public Hearing**

*None*

**3. NEW BUSINESS:**

**A. DISCUSSION-ACTION ITEM-** Lease Renewal - City of Kimberly – Kimberly School District # 414 – City owned property, lots 15, 16, 17 and 18 of Block 21, respectively 120 Madison St. West. Renewal, is for one (1) additional five (5) year renewal option period, as provided for in the original lease agreement, signed 06-12-2018. Renewal lease shall begin October 1, 2023 ending on the 30<sup>th</sup>, day of September 2028. *Craig – Council action required.*

Craig went over the lease agreement. (*see insert*)

**Richman-** Questioned if we received payment for this lease.

**Craig-** Answered no, due to us having a well site on their property.

**Luke Schroder-** Thanked the Mayor and Council for a great working relationship and extended his gratitude for help on the Senior Parade.

*Mayor Davidson called for a motion:*

*Councilman Tomlinson motioned to approve the Lease Renewal - City of Kimberly – Kimberly School District # 414 – City owned property, lots 15, 16, 17 and 18 of Block 21, respectively 120 Madison St. West. Renewal, is for one (1) additional five (5) year renewal option period, as provided for in the original lease agreement, signed 06-12-2018. Renewal lease shall begin October 1, 2023 ending on the 30<sup>th</sup>, day of September 2028.*

*Councilman Richman seconded the motion.*

*Roll Call:*

*Tomlinson-Yes*

*Duncan- Yes*

*Richman-Yes*

#### **4. UNFINISHED BUSINESS-**

*None*

**5. CONSENT CALENDAR- Discussion - Action** -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

**A. Approve Minutes for May 9, 2023**

**B. Accounts Payable for May 10, 2023 – May 31, 2023**

General Fund	\$ 9,027.46
Water Fund	\$ 13,986.59
Sewer Fund	\$ 4,266.66
Library	\$ 316.26
<b>TOTAL</b>	<b>\$ 27,596.97</b>

*Mayor Davidson called for a motion:*

*Councilman Richman motioned to approve the Consent Calendar as presented.*

*Councilwoman Duncan seconded the motion.*

*Roll Call:*

*Tomlinson-Yes*

*Duncan- Yes*

*Richman-Yes*

#### **6. ORDINANCES AND RESOLUTIONS –**

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public

conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

*None*

## **7. ADMINISTRATIVE / STAFF REPORTS -**

**Chief Perry-** Updated Mayor and Council that all staff in the PD, with the exception of Det. Saufley are now MedTech certified. They are 1 of 4 cities in the whole state to carry this certification. This is important to have, the PD arrives first on scene 99% of the time ahead of QRS units. Hats off to Sgt Arrington and Sgt. Vogler for leading that training. Chief also updated that all computers and everything are installed and working great from the DOJ Grant they received.

**Duncan-** Are we fully staffed?

**Chief-** Yes, Officer Quiterio will complete FTO here soon, we have a great team.

**Craig- -** Updated Mayor and Council that the property North of the Bully Barn lot is nearing a closing date. The city has received several complaints about the property at the entrance of town next to the tracks. Land View has pulled away from the tarp business and will be clearing that up. WHY, Inc. owns the property. The person in charge of WHY Inc., also works for Land View. We are working with them to get things cleaned up and the tank removed from the ally. Chief Perry has spoken with them as well. Craig stated that the former Leslie's Beauty Shop will now be a Kona Coffee Shop. The Tomato's Jr. Sign has finally been removed and is now officially the Birthing Center. Preliminary Plot for Sage Meadow, behind Brentwood Dr. is on its way. To Craigs knowledge there are 13-lots left in Heritage, 60% of ParkVista is sold, and the lots in Ballard's Phase 3 are going quickly. Loose ends are getting wrapped up on all subdivisions now. Craig is expecting an extension on Canyon Glenn, it is just on hold with TFCC, we do not want that to expire, as you may recall there were components of the irrigation off site incorporated in the conditions of approval shifting maintenance to the developer of those off site. Craig stated everything seems to be moving along nicely. There are some people looking at the Holland property over by our new park area. Craig stated allot of the new people moving in are not large families with lots of kids, Luke Schroder nodded his head in agreement. Craig wants to visit the right of ways at budget time. There are different kinds of right of ways. The road in Ballard's for example is wider than Kimberly Rd. at ITD right of way. He stated Lake St. was designed nicely with the jog in the middle. We need to think about the future, replacement costs and maintenance of these wide streets. Craig thanked Mr. Schroder for the help in starting the bus pull-out criteria on the subdivisions. They are starting to get used. It's such a great life safety health issue complied with those using them.

**Duncan-** Questioned what the situation and status was on the zoning issue for the property on North Main?

**Craig-** Commented that our legal counsel was handling it.

**Brian-** Updated Mayor and Council that Kimberly Clean Up Day was a great success. He thanked Craig, Janine, and Matt for all their hard work and help. There we 4 roll-offs filled. Brian mentioned the huge water break behind Guppies in the ally on Saturday. His crew was out there working hard and was able to restore services just in time for the live entertainment that was scheduled. Brian has the crew scheduled for pot hole repairs this next week. Stated Centennial is close to selling lots in the next few weeks.

**Carrie-** Updated Mayor and Council on the Financial Breakdown she provided. (*See insert*)

**8. COUNCIL COMMENTS –**

*None*

**9. MAYOR COMMENTS –**

*None*

**10. EXECUTIVE SESSION –**

*None*

**ADJOURNMENT:**

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Mayor, Burke Davidson

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City Clerk, Carrie Kimball