

City of Kimberly minutes

City Council
MEETING minutes

march 14, 2023

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-405-355-2195 Enter the Pin number 143 355 2195 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Eisenhower-Yes

Duncan- Yes

Richman- Yes

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

None

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have **3** minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if

time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

None

3. NEW BUSINESS:

- A. DISCUSSION-ACTION ITEM-** Council to declare Kimberly owned personal property as surplus. Method of disposing shall be by sealed bids, submitted to the Kimberly City Clerk- Attn. Carrie Kimball. Sealed bids shall be accepted up to 5:00 p.m. March 20th, 2023. Inspection of equipment may be conducted on March 17th, 2023 from 1:00 p.m. to 5:00 p.m. *Craig -- Action shall be taken per agenda item (6) A, Resolution no. 381*

Carrie went over the resolution as presented (see attached). Eisenhower had questions on private information being left on electronic devices that are purchased. Carrie replied that Stephenson's would remove any information on the items if purchased. Eisenhower also questioned on how the remaining items would be disposed of. Tim Stover commented that it was listed as destroyed. Carrie referenced the Email (see insert) that Craig had received from Justin at AIC referencing how personal property can be handled if not sold or donated to another Governmental agency or other organization. It also addresses the no elected, appointed or staff may purchase or bid on any of the items.

4. UNFINISHED BUSINESS-

None

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. Approve Minutes for February 28, 2023**

B. Accounts Payable for March 1, 2023- March 14, 2023

General Fund	\$ 30,220.28
Water Fund	\$ 5,441.27
Sewer Fund	\$ 16,240.78
Library	\$ 613.73
TOTAL	\$ 52,516.06

Mayor Davidson called for a motion:

Councilwoman Duncan motioned to approve the Consent Calendar as presented.

Councilman Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Eisenhower-Yes

Duncan- Yes

Richman-Yes

6. ORDINANCES AND RESOLUTIONS –

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

A. RESOLUTION NO. 381 - A RESOLUTION OF THE KIMBERLY CITY COUNCIL OF THE CITY OF KIMBERLY, IDAHO, RELATING TO SURPLUS PERSONAL PROPERTY; DECLARING PERSONAL PROPERTY SURPLUS; AUTHORIZING AND DIRECTING THE DISPOSAL OF SURPLUS PROPERTY; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

Mayor Davidson called for a motion:

*Councilwoman Eisenhower motioned to approve **RESOLUTION NO. 381 - A RESOLUTION OF THE KIMBERLY CITY COUNCIL OF THE CITY OF KIMBERLY, IDAHO, RELATING TO SURPLUS PERSONAL PROPERTY; DECLARING PERSONAL PROPERTY SURPLUS; AUTHORIZING AND DIRECTING THE DISPOSAL OF SURPLUS PROPERTY; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.***

Councilman Tomlinson seconded the motion.

Roll Call:
Tomlinson-Yes
Eisenhower-Yes
Duncan- Yes
Richman-Yes

7. ADMINISTRATIVE / STAFF REPORTS -

Chief- Had nothing further for this meeting.

Duncan- Asked Chief Perry if the one position in the Police Department had been filled yet.

Chief- Replied that they had one really good candidate, and that he was currently running through the hiring process. Has his fingers crossed that it all goes through with a starting date of April 1, 2023.

Brian- Updated Mayor and Council that the crew was wrapping up with winter road maintenance. Currently also working on Irrigation structures. Brian stated he has the Chip Seal Bid out to Legal Council and should have that ready shortly. The project is to include Ballard's Sub-division, Main, and Center Street as well.

Richman- Asked a follow up question from last meeting regarding the use of City vehicles.

Brian- explained that there are 3 trucks in Public Works that are 24-7. If the vehicles are seen in around the Valley its due to grabbing parts, training, or other City business while on the clock. There is no personal use of the City vehicles per adopted policy.

Duncan- stated if the city has a claim on their time, then the city needs to provide the vehicle.

Mayor Davidson- Stated he agreed with both Brian and Nancy.

Richman- Thanked Brian for clarifying that.

8. COUNCIL COMMENTS -

None

9. MAYOR COMMENTS –

None

10. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206(1)

ADJOURNMENT:

Mayor, Burke Davidson

City Clerk, Carrie Kimball