

RESOLUTION NO. 301

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF KIMBERLY, IDAHO, ESTABLISHING A PROCESS BY WHICH THE CITY MAY AWARD GRANTS TO ITS CITIZENS.

WHEREAS, the City of Kimberly (“City”) is authorized pursuant to Idaho Code Section 50-302 to make such ordinances, bylaws, rules, regulations, and resolutions not inconsistent with the laws of the state of Idaho as may be expedient to maintain the peace, good government and welfare of the City and its trade, commerce and industry; and

WHEREAS, from time to time, individuals and/or entities approach the City requesting financial support (“Grants”) for programs and/or services which would otherwise be the responsibility of the City to provide or which enhance existing City services (“Public Purposes”); and

WHEREAS, the City, from time to time, desires to award Grants to such individuals and/or entities for such Public Purposes; and

WHEREAS, to avoid confusion regarding the process, the City desires to establish a uniform procedure for the same.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KIMBERLY, IDAHO THAT THE FOLLOWING GRANT AWARD PROCEDURE BE ADOPTED:

Section 1. Purpose

The purpose of this Grant Procedure is to establish a process pursuant to which the City may award to certain individuals and entities Grants for Public Purposes.

Section 2. Maximum Amount

The City hereby authorizes Grants to be awarded to individuals and/or entities who provide Public Purposes in an amount which shall not exceed \$3,500.00 per individual and/or entity per fiscal year; provided, however, that the total amount of Grants awarded by the City in any fiscal year shall not exceed the amount budgeted for such purposes in the City’s annual budget for that fiscal year.

Section 3. Grant Awarding Procedure.

Approval of Grants to individuals and/or entities for Public Purposes shall be subject to the following conditions:

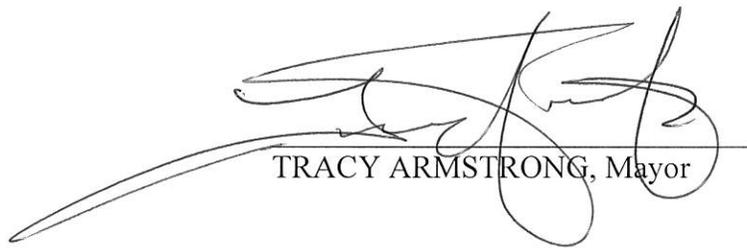
- a. Any individuals and/or entities seeking a Grant from the City shall make application to the City for such Grant on or before the 31st day of January or the 30th day of June of each year. Said application shall be in such form as may be required by the City (“Applications”).

- b. The Applications shall be reviewed by a committee established by the City Council which shall include two (2) members of the City Council, the City Administrator and two (2) at large members who are residents of the City of Kimberly and are appointed by the Mayor (“Grant Committee”).
- c. The Grant Committee shall evaluate each Application based on such criteria as is established by the City Council from time to time; provided, however, that said criteria shall include consideration of the following (“Grant Criteria”):
 - i. Will the Grant assist in maintaining the peace, good government and welfare of the City and its trade, commerce and industry.
 - ii. Will the Grant assist in creating, purchasing, operating and maintaining recreation and cultural facilities and activities with the City.
 - iii. Will the Grant assist in preserving the public health.
 - iv. Will the Grant assist in preserving and improving public streets and/or infrastructures.
 - v. Is the Grant based upon an expressed power of the City or necessarily implied from an expressed power.
 - vi. Does the Grant serve the public as a whole.

The Grant Committee shall weigh and score the Grant Criteria for each Application using a standard scoring sheet and shall make a recommendation to the City Council to approve or deny each Application.

- d. At its first meeting in the month of February for Applications submitted pursuant to the January 31 deadline and at its first meeting in the month of July for Applications submitted pursuant to the June 30 deadline of each year, after consideration of the recommendations made by the Grant Committee, the City Council shall award or deny each Grant Application made to the City in a timely manner.

This Change Order Procedure is in full force and effect upon its adoption the 26 day of November, 2013.


TRACY ARMSTRONG, Mayor

ATTEST:


SHOSHONIE HEITMANN, City Clerk