

# CITY OF KIMBERLY

CITY COUNCIL  
MEETING MINUTES

OCTOBER 25<sup>TH</sup> 2011  
6:00PM

Location: 141 Center St. W., Kimberly, ID 83341

## CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting was called to order by Mayor Overacre at 6:00pm. Mayor Overacre asked all present to join him in the Pledge of Allegiance.

## ROLL CALL OF CITY COUNCIL MEMBERS

City Council Present: Mayor – David Overacre  
Council President - Lee McKinlay  
Councilwoman - Mitzi Cheldelin  
Councilman - Brandon Hoobler  
Councilman - Burke Richman

City Staff Present: City Administrator – Polly Hulsey  
City Clerk - Jennifer Rowe  
Public Works Director – Rob Wright  
Planning & Zoning Director - Jenny Nickerson  
Police Chief – Pat Birmingham  
City Engineer – Tracy Ahrens

## CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

### AMENDMENTS TO THE AGENDA

Accounts Payable was adjusted to remove the donation to the Historical Society until its due date in February.

Item 4E-Update on Westway purchase of Simplot property was postponed due to Bill Hollifield not being able to attend meeting.

### DECLARATION OF CONFLICT

None

### 1. CONSENT CALENDAR -

**A. Approve Minutes for October 11<sup>th</sup>.**

**B. Approve accounts payable October 10<sup>th</sup> through October 20<sup>th</sup>.**

General Fund	\$ 21,713.68
Water Fund	\$ 14,382.23
Sewer Fund	\$ 167.41
Library Fund	\$ 369.05
<b>TOTAL</b>	<b>\$ 36,632.37</b>

Councilwoman McKinlay made the motion to approve the Consent Calendar. Councilman Hoobler seconded, all approved, none opposed, motion passed.

### 2. PUBLIC HEARINGS –

Idaho Community Block Grant – Downtown Revitalization: Hearing held at 6:30pm. Recording of hearing is available at City Hall. Jeff McCurdy presented the grant background and specifics to this grant application. The area effected would be Main St. from south of the rail road tracks to just north of the Main-Center intersection. Work would cover pedestrian issues at the sidewalks, crosswalks, lighting and safety. Cost estimates, excluding funding already obtained, would be \$93,000 of-in kind work and \$196,000. The Council supported the organization of a downtown development committee. Tom Coonts asked about the street traffic flow and parking. Jeff stated that bulb-outs will help to slow down traffic and improve the safety at the crosswalks and intersections. Jim Eisenhower asked if there were any other solutions other than the bulb-outs. Ivan explained that others are available but do not

fit the situation as well. Tracy Armstrong asked how many parking spaces would be lost. Ivan estimated that 2 to 3 spaces would be lost at each bulb-out. Margaret asked about the street lights. Ivan replied that the new lights would provide more even lighting and no overhead wires. John Ledbetter asked which corners would be included. Ivan responded that it would be Madison & Main and Monroe & Main, Center & Main is not included in this project. Ruth Stimpson asked regarding a turn lane on South Main. Ivan answered that will be looked at in a future project. Councilman Hoobler inquired about storm water runoff. The project includes provisions at the intersections but no retention area. Mr. Ihler asked where the south end of the project begins. Ivan answered that this phase would begin approximately 25ft south of railroad tracks. Phase 2 would be north of the tracks and phase 3 would be the Main & Center intersection.

### **3. CITIZEN ISSUES – PUBLIC INPUT –**

Jim Eisenhower – Voiced his concerns regarding the contract to remodel the new City Hall building.

Tom Coonts – Addressed the Council with his concerns on the location of the new City Hall.

Tracy Armstrong – Spoke to the Council regarding his concerns over the new City Hall contract.

### **4. UNFINISHED / OLD BUSINESS –**

**A.** Polly Hulsey and Jeff McCurdy presented the Downtown Revitalization Plan highlighting streets, sidewalks and lighting. The Council asked questions regarding the impact on parking and were informed that the street parking was still being reviewed. Councilman Hoobler moved to adopt the Downtown Revitalization Plan. Councilwoman McKinlay seconded, all approved, none opposed, motion passed.

**B.** The Water Project update was given by Rob Wright. The project punch list is being finalized.

**C.** The Red Cap Light scope of work and budget was presented by Ivan McCracken from JUB. Councilman Richman asked about the Fire Station impact. The signal will include the hardware to operate the emergency signal control with the Fire District having to purchase the equipment for their vehicles. Councilwoman Cheldelin and Councilman Richman asked regarding the turn off of Kimberly Road. The change to the turn is still being finalized but it will change and the landscaping will not be included in the construction. Also the speed limit is under consideration but has not yet been determined. Cross walk curb cuts and ramps will be included. The City will also be responsible for the power to the signal at approximately \$15.00 per month. The progress to date and funding was also recapped. Councilwoman Cheldelin moved to approve the Red Cap Light Scope of Work and Budget as presented. Councilman Richman seconded, all approved, none opposed, motion passed.

**D.** The City Hall Remodel design-build contract was presented by Polly Hulsey and Michael Arrington from Starr Corporation. Council members questioned the bidding process and its impact to the budget. Mayor Overacre recounted the past Council's actions that had led to the City Hall location decisions to date. Councilman Hoobler expressed his frustration with the actions taken. Councilman Richman moved to approve the contract. Councilwoman McKinlay seconded. Councilman Hoobler voted no. Councilman Richman, Councilwomen Cheldelin and McKinlay voted yes. Motion passed.

### **5. NEW BUSINESS –**

**A.** Jennifer Rowe asked the Council for their direction on accounts payable with the cancelation of the November 8<sup>th</sup> Meeting. The Council approved paying those that due before November 22<sup>nd</sup> with the provision that a list be e-mailed to the Council.

**B.** Polly Hulsey presented the agreement for legal services with Hollifield Law Offices. The Council asked to change the contract length to end on February 15, 2012. Councilman Hoobler moved to approve the contract with the changes. Councilwoman Cheldelin second, all approved, none opposed, motion passed.

### **6. ORDINANCES AND RESOLUTIONS –**

**A.** A resolution to update the medical benefit section of the personnel manual was presented by Jennifer Rowe. Councilwoman McKinlay moved to approve the resolution. Councilwoman Cheldelin seconded, all approved, none opposed, motion passed.

### **7. ADMINISTRATIVE / STAFF REPORTS –**

**A. City Administrator -** Polly Hulsey reported on the heating equipment failure at the Library. Dennis Porter of the Idaho Department of Commerce has scheduled a visit for November in

conjunction with a visit from Idaho Department of Parks and Rec. Representatives from Senator Reich’s Office visited Kimberly and are assisting to resolve the EPA-Made in America issue on the air conditioning unit.

**B. City Clerk** – Jennifer Rowe reported that a survey of traffic at City Hall had shown 1075 visitors between September 14<sup>th</sup> and October 14<sup>th</sup>.

**C. Public Works Department** – Rob Wright reported that the Stonegate project is near completion and the pipe is being cameraed. Paving is scheduled to begin on the 14<sup>th</sup> of November.

**D. Police Department** – Pat Bermingham reported the job opening has been filled and the new officer will begin in November.

**E. Planning and Zoning** – Jenny Nickerson reported that she had attended the IDABO Board Meeting and Green Building Conference. Also ArcGIS News announced GIS cloud-based capabilities which means that we will have ability to provide public access to the mapping system once the initial map 'layers' are complete. This will mesh nicely with the cloud-based capabilities of the large-scale printer/plotter that will be housed in City Hall. Mayor Overacre asked if Jenny would present a new sign fee structure at the next council meeting.

**F. City Engineer** – Tracy Ahrens – none.

**8. COUNCIL COMMENTS** – Councilwoman Cheldelin relayed the upcoming Halloween activities. Councilman Hoobler announced the ‘meet the candidates’ night for October 27<sup>th</sup> at the High School.

**9. MAYOR COMMENTS** – Western Waste will be holding a public information meeting on the recycling issue on October 27<sup>th</sup> at the Middle School.

**10. EXECUTIVE SESSION** – None

**ADJOURNMENT** – 8:42pm.

**Accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk, 120 Madison W., Kimberly, Idaho 83341 or call 208-423-4151.**

Brandon Hoobler	Lee McKinlay	David Overacre	Mitzi Cheldelin	Burke Richman
Councilman	President	Mayor	Councilwoman	Councilman

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David Overacre  
Mayor

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Jennifer A. Rowe  
City Clerk