## CITY OF KIMBERLY

CITY COUNCIL
MEETING MINUTES
OCTOBER 11<sup>TH</sup> 2011
6:00PM

Location: 141 Center St. W., Kimberly, ID 83341

#### CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting was called to order by Mayor Overacre at 6:00pm. Mayor Overacre asked all present to join him in the Pledge of Allegiance.

#### ROLL CALL OF CITY COUNCIL MEMBERS

City Council Present: Mayor – David Overacre

Council President - Lee McKinlay Councilwoman - Mitzi Cheldelin Councilman - Brandon Hoobler Councilman - Burke Richman City Administrator - Polly Hulsey

City Staff Present: City Administrator – Polly Hulsey

City Clerk - Jennifer Rowe

Public Works Foreman – Kevan Hafer

Planning & Zoning Director - Jenny Nickerson

Police Chief – Pat Bermingham City Attorney – Bill Hollifield City Engineer – Tracy Ahrens

## CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

Mayor Overacre extended a welcome to Pack and Scout Troup 42.

## AMENDMENTS TO THE AGENDA

Ordinance – Cross Connections was deleted from agenda to be considered after further work.

Accounts Payable were adjusted to include Laughing Daisy and Visa, total amounts as shown below.

#### **DECLARATION OF CONFLICT**

None

### 1. CONSENT CALENDAR -

A. Approve Minutes for September 27<sup>th</sup>.

B. Approve accounts payable September 26th through October 6<sup>th</sup>.

General Fund	\$ 17,009.06
Water Fund	\$ 4,285.53
Sewer Fund	\$ 24,180.56
Library Fund	\$ 242.20
TOTAL	\$45,717.35

Councilwoman Cheldelin made the motion to approve the Consent Calendar. Councilwoman McKinlay seconded, all approved, none opposed, motion passed.

#### 2. PUBLIC HEARINGS -

None.

#### 3. CITIZEN ISSUES - PUBLIC INPUT -

None.

#### 4. UNFINISHED / OLD BUSINESS -

- **A.** Polly Hulsey asked the Council if they would like to continue their support for the Family Health Services project. The Council's consensus was to continue.
- **B.** Mayor Overacre expressed his idea of the panel for the engineering proposal selection. The Council discussed the panel makeup and the Mayor will continue to contact people for the panel.

**C.** Kevan Hafer reported that the water project was winding down with only a few minor items to be completed.

# 5. NEW BUSINESS –

**A.** Jennifer Rowe asked the Council's input on changes to the Personnel Manual insurance section to include the option of Medicare policy reimbursement rather than the City's group policy. The resolution to make changes will be presented at the next Council Meeting.

#### 6. ORDINANCES AND RESOLUTIONS -

**A.** Polly Hulsey asked the Council to approve the resolution attached to the ITD Cooperative Agreement on the Red Cap Light that the Council had approved at the last Council Meeting. Councilman Hoobler moved to approve the resolution as written. Councilwoman Cheldelin seconded, all approved, none opposed, motion passed.

#### 7. ADMINISTRATIVE / STAFF REPORTS -

- **A.** City Administrator Polly Hulsey reported the Engineering RFP closes on the 17<sup>th</sup> and she will be sending out information shortly thereafter. Idaho Smart Growth has completed the canvassing of foot traffic and will be compiling the data soon. Councilman Hoobler asked if meetings could be coordinated with the school district on the sidewalk issues. City Staff member meet with EDS in Jerome, a GIS vendor, and the staff is close to deciding on a direction for the GIS.
- **B.** City Clerk Jennifer Rowe reported that inputting the PI billing rates is now completed.
- **C. Public Works Department** Kevan Hafer reported that the Stonegate sewer project has been going slower than expected but still within the contract timeframe. There was a 10" line brake on Oak, north of the tracks. The City Yard is being cleaned up with many pieces of equipment being recycled. There is currently an ad for an opening in the Maintenance Department; applications will be taken until October 24<sup>th</sup>.
- **D. Police Department** Pat Bermingham reported the current officer opening selection is almost complete.
- **E. Planning and Zoning** Jenny Nickerson shared that the Downtown revitalization plan draft is ready for the Council's comments. The Idaho Energy and Green Building conference is upcoming.
- **F.** City Engineer Tracy Ahrens none.
- F. City Attorney William R. Hollifield none.
- **8. COUNCIL COMMENTS** None
- **9. MAYOR COMMENTS** Mayor Overacre read from a letter received from South Central Community Action announcing their upcoming new home open house.

10. EXECUTIVE SESSION - None

ADJOURNMENT – 6:22pm.

# Accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk, 120 Madison W., Kimberly, Idaho 83341 or call 208-423-4151.

Brandon Hoobler	Lee McKinlay	David Overacre	Mitzi Cheldelin	Burke Richman
Councilman	President	Mayor	Councilwoman	Councilman

David Overacre	Jennifer A. Rowe	
Mayor	City Clerk	