

*CITY OF KIMBERLY*

CITY COUNCIL  
MEETING MINUTES

JULY 12<sup>TH</sup> 2011  
6:00PM

Location: 242 Hwy 30, Kimberly, ID 83341

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Meeting was called to order by President Lee McKinlay at 6:00pm and all present were invited to recite the Pledge of Allegiance with her.

**ROLL CALL OF CITY COUNCIL MEMBERS**

City Council Present: Council President - Lee McKinlay  
Councilwoman - Mitzi Cheldelin  
Councilman - Brandon Hoobler  
Councilman - Burke Richman

City Staff Present: City Administrator – Polly Hulsey  
City Clerk - Jennifer Rowe  
Planning & Zoning Director - Jenny Nickerson  
Public Works Foreman – Kevan Hafer  
Police Chief – Pat Bermingham  
City Engineer – Tracy Ahrens  
City Attorney – Bill Hollifield

**CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS**

None

**AMENDMENTS TO THE AGENDA**

Accounts Payable through July 8<sup>th</sup> included.  
Minutes from July 11<sup>th</sup> included,  
Western Waste Contract Discussion – Postponed until July 26<sup>th</sup> meeting.

**DECLARATION OF CONFLICT**

None

**1. CONSENT CALENDAR -**

- A. Approve Minutes for June 28<sup>th</sup> and July 11<sup>th</sup>.
- B. Approve accounts payable June 24<sup>th</sup> through July 8<sup>th</sup>.

General Fund	\$ 29,749.93
Water Fund	\$ 2,428.32
Sewer Fund	\$ 830.38
Library Fund	\$ 613.93
<b>TOTAL</b>	<b>\$ 33,622.56</b>

Councilwoman Cheldelin made the motion to approve the Consent Calendar. Councilman Hoobler seconded, all approved, none opposed, motion passed.

**2. PUBLIC HEARINGS -**

None

**3. CITIZEN ISSUES – PUBLIC INPUT –**

Jeff Bourner of 217 Taylor St. E. and Craig Larson of 222 Taylor St. E. voiced their concerns regarding the condition of the City maintenance yard.

**4. UNFINISHED / OLD BUSINESS –**

A. Water Project Update – Tracy Ahrens reported that the distribution mains are completed except for the punchlist. The Redwood site work are being done. The street patches are mostly complete. Polly reminded all that there will be a UAC (Utility Advisory Committee) meeting on July 14<sup>th</sup> at 6:00 pm.

**B.** Mark Jones of Robert Jones Realty presented the Council with a written proposal from Westway to buy the Simplot property.

**5. NEW BUSINESS –**

**A.** Allen Park of Big Al’s asked the Council to consider a variance to allow him to purchase a beer/wine license. Councilwoman Cheldelin suggested that Mr. Park attend the School Board meeting next week and ask their opinion before reappearing before the Council on July 26<sup>th</sup>.

**B.** Debbie Dane from Southern Idaho Tourism presented a synopsis of the services provided by them. She is also working with Polly on Scenic Byway signage. S. ID. Tourism requested a donation of \$225.00 for the next budget year.

**C.** Mike Burr updated the Council on new GASB-54 requirements and their accounting ramifications.

**6. ORDINANCES AND RESOLUTIONS –**

None.

**7. ADMINISTRATIVE / STAFF REPORTS –**

**A. City Administrator – Polly Hulsey**

Polly reported on steps taken to improve the debit card balancing process. She also presented information she had found to date on the Recycle Bank.

**B. City Clerk – Jennifer Rowe**

Jennifer reviewed information regarding West Nile Virus that was shared at the LEPC monthly meeting.

**C. Public Works Department – Kevan Hafer**

The parks are being cleaned up after Good Neighbor Days. The opening in the Maintenance Dept. is hoped to be filled shortly.

**D. Police Department – Pat Bermingham**

None.

**E. Planning & Zoning Director – Jenny Nickerson**

Jenny will be attending the Northwest Community Development Institute in Boise next week. The Downtown Stakeholders’ Meeting was 07/11. A recap along with presentations, documents and video will be on the City’s website.

**F. City Engineer – Tracy Ahrens**

On the Stonegate sewer update, the bid date will be July 28<sup>th</sup> with the special Council meeting on August 2<sup>nd</sup> to award the bid. Also the Stonegate PI system is located in the sewer trench in some areas therefore the PI will possible be down during repairs.

**G. City Attorney – William R. Hollifield**

None.

**8. COUNCIL COMMENTS –**

Councilwoman McKinlay congratulated Councilwoman Cheldelin on the success of Operation Facelift in Kimberly. Councilwoman Cheldelin announced that El Cazador won for Kimberly and that Kimberly won for the best city in Operation Facelift. Councilwoman McKinlay and Councilman Richman both commented that the Good Neighbor Days went well.

**9. MAYOR COMMENTS –**

None – Mayor excused from meeting.

**10. EXECUTIVE SESSION –**

Councilwoman Cheldelin made a motion to enter into executive session under 67-2345(1)f.

Councilman Richman seconded, all approved, none opposed, motion passed and session was entered at 7:27pm.

**ADJOURNMENT – 8:10pm.**

**Accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk, 120 Madison W., Kimberly, Idaho 83341 or call 208-423-4151.**

Brandon Hoobler	Lee McKinlay	David Overacre	Mitzi Cheldelin	Burke Richman
Councilman	President	Mayor	Councilwoman	Councilman

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David Overacre  
Mayor

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Jennifer A. Rowe  
City Clerk