

# CITY OF KIMBERLY

CITY COUNCIL  
MEETING MINUTES

APR. 26<sup>th</sup> 2011  
6:00PM

Location: 141 Center St. W., Kimberly, ID 83341

## CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting was called to order by Mayor Overacre at 6:00pm and all present were invited to recite the Pledge of Allegiance with him.

## ROLL CALL OF CITY COUNCIL MEMBERS

City Council Present: Mayor Dave Overacre  
Council President - Lee McKinlay  
Councilwoman - Mitzi Cheldelin  
Councilman - Brandon Hoobler  
Councilman - Burke Richman – Absent due to illness

City Staff Present: City Administrator – Polly Hulsey  
City Clerk - Jennifer Rowe  
Planning & Zoning Director - Jenny Nickerson  
Public Works Director – Rob Wright  
Police Lieutenant – Stacy Buck  
City Attorney – Bill Hollifield  
City Engineer – Tracy Ahrens

## CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

Mayor Overacre proclaimed May 1<sup>st</sup> through 7<sup>th</sup> as Public Service Recognition Week.

## AMENDMENTS TO THE AGENDA

## DECLARATION OF CONFLICT

None

### 1. CONSENT CALENDAR -

**A. Approve Minutes for April 12, 2011.**

**B. Approve accounts payable April 7<sup>th</sup> through April 21<sup>st</sup>.**

General Fund	\$ 7,604.63
Water Fund	\$ 6,203.33
Sewer Fund	\$17,244.31
Library Fund	\$ 389.18
<b>TOTAL</b>	<b>\$ 31,441.45</b>

Councilwoman McKinlay made the motion to approve the consent calendar. Councilwoman Cheldelin seconded, all approved, none opposed, motion passed.

### 2. PUBLIC HEARINGS -

None

### 3. CITIZEN ISSUES – PUBLIC INPUT –

None

### 4. UNFINISHED / OLD BUSINESS –

**A. Water Project Update –** Tracy reported the contractor would complete the bore by the railroad tracks this week. The bore on the Emerald is complete and the distribution lines in that area should be done by mid-June.

**B. Friendly Village Bond Payments –** Councilwoman Cheldelin made a motion to charge one full bond payment per developed lot in the Friendly Village Trailer Park. Councilman Hoobler seconded, all approved, none opposed, motion passed.

C. URA Bylaws – Tabled for a future meeting.

D. URA Board Appointees – Mayor Overacre appointed the follow members to the URA Board:

Brandon Hoobler (Council Representative) – Five year term

Jim Eisenhower – Four year term

Teresa Roach – Three year term

Doug Cartwright – Two year term

Jake Tolman – One year term

Councilwoman Cheldelin made a motion to confirm the Mayor’s appointees to the URA Board.

Councilwoman McKinlay seconded, all approved, none opposed, motion passed.

## **5. NEW BUSINESS –**

A. Introduction of Big Al’s Italian Hot Dogs – Allen Park, owner, gave a summary of the menu, operation hours and opening date of May 1<sup>st</sup>.

B. Twin Falls Parks & Recreation Discussion – Polly reported on the meeting she attended. They are currently discussing the idea of Kimberly joining Twin Falls in a new Parks & Recreation District.

C. Tentative Amended Budget Approval – Polly presented the proposed amended budget.

Councilman Hoobler made a motion to adopt the Tentative Amended Budget. Councilwoman McKinlay seconded, all approved, none opposed, motion passed. Polly will be publishing the Amended Budget.

## **6. ORDINANCES AND RESOLUTIONS –**

None

## **7. ADMINISTRATIVE / STAFF REPORTS –**

### **A. City Administrator – Polly Hulsey**

The City received a letter regarding Stonegate wanting the City to sign the compliance agreement. Bill Hollifield and City Staff are meeting to determine which way to proceed. Tracy Ahrens has been communicating with DEQ on the project. The City will be making a formal response to the letter. A meeting was held with Western Waste. A recycling program with rewards was discussed. The meeting also covered a commercial franchise possibility.

We are expecting to hear by May 11<sup>th</sup> or 12<sup>th</sup> on the grant for the RV Dump.

The Family Health Services grant application is on standby, we should hopefully know in four weeks.

The demolition of the Old City Hall will begin sometime after May 20<sup>th</sup>.

The DEQ quarterly audit of the water project went well.

Polly attended a Rural Forum where the Director of Commerce gave Kimberly great reviews.

The new City Hall plans are proceeding and we are looking to have everything ready when the Fire Department moves out in June. The Mayor requested that the escrow date be set so as not to postpone the City from moving forward with the remodel.

Polly, Rob and Tracy met on the Red Cap Corner light project and the project is moving forward with a probable installation in 2012.

The infrastructure portion of the Safe Routes to School grant decision is coming up in June.

Polly was asked to be a board member for Southern Idaho Rural Development.

Arbor Day is the 28<sup>th</sup>, five trees will be planted at the Round Building. Day of the Child is the 30<sup>th</sup> at the Library.

### **B. City Clerk – Jennifer Rowe**

Kimberly was named as a Tree City USA Community for 2010 by the Arbor Day Foundation for the 8<sup>th</sup> year.

The format for the new billing statements is being programmed by Caselle and should be completed in time for the June billing.

### **C. Public Works Department – Rob Wright**

Nothing more.

### **D. Police Department – Stacy Buck**

Nothing more.

### **E. Planning & Zoning Director – Jenny Nickerson**

Jenny is preparing for a busy June and looking into the parking situation on Main St.

**F. City Engineer – Tracy Ahrens**

Regarding Stonegate, all of the utilities have been marked and the crew is on schedule.

**G. City Attorney – William R. Hollifield**

Nothing more.

**8. COUNCIL COMMENTS –**

Councilwoman Cheldelin reported on Project Face-Lift and will be announcing the featured projects soon. Also the Senior Center will be holding their monthly dinner on Sunday, May 1<sup>st</sup> from Noon to 1:30pm.

**9. MAYOR COMMENTS –**

Mayor Overacre will be making a presentation at the AIC conference, June 22<sup>nd</sup> through 24<sup>th</sup>. He will be speaking on Kimberly’s Administration structure and its effect on our City’s forward progress.

**10. EXECUTIVE SESSION –**

None.

**ADJOURNMENT – 6:59pm.**

**Accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk, 120 Madison W., Kimberly, Idaho 83341 or call 208-423-4151.**

Brandon Hoobler	Lee McKinlay	David Overacre	Mitzi Cheldelin	Burke Richman
Councilman	President	Mayor	Councilwoman	Councilman

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David Overacre  
Mayor

\_\_\_\_\_  
Jennifer A. Rowe  
City Clerk