

CITY OF KIMBERLY

CITY COUNCIL
MEETING MINUTES

APR. 12TH 2011
6:00PM

Location: 141 Center St. W., Kimberly, ID 83341

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting was called to order by Mayor Overacre at 6:00pm and all present were invited to recite the Pledge of Allegiance with him.

ROLL CALL OF CITY COUNCIL MEMBERS

- City Council Present: Mayor Dave Overacre
Council President - Lee McKinlay
Councilwoman - Mitzi Cheldelin
Councilman - Brandon Hoobler
Councilman - Burke Richman
- City Staff Present: City Administrator – Polly Hulsey
City Clerk - Jennifer Rowe
Planning & Zoning Director - Jenny Nickerson
Public Works Director – Rob Wright
Police Chief – Pat Bermingham
City Attorney – Bill Hollifield
City Engineer – Tracy Ahrens

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

Guests: Scout Troup 43 – David Sutherland, William Blakery, Ben Easton

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CONSENT CALENDAR -

- A. Approve Minutes for March 22, 2011.
- B. Approve accounts payable March 17th through April 7th.

General Fund	\$ 16,514.81
Water Fund	\$ 16,250.47
Sewer Fund	\$ 12,242.76
Library Fund	\$ 457.51
TOTAL	\$ 45,465.55

Councilwoman McKinlay made the motion to approve the consent calendar. Councilwoman Cheldelin seconded, all approved, none opposed, motion passed.

2. PUBLIC HEARINGS -

None

3. CITIZEN ISSUES – PUBLIC INPUT –

- A. Karlene Alton – Shared information on Women’s Day of Service coming up on April 16th.
- B. Shirley Cunningham, Friendly Village Manager – Asked the Council to consider not billing for the bond on empty lots.

4. UNFINISHED / OLD BUSINESS –

- A. Jamie Carlton – Quarterly Safe Routes to School Report. Yearly progress report will be turned in at the end of the month. The bicycle rodeo is up coming on May 26th.

5. NEW BUSINESS –

A. Polly Hulsey – Proposed a Budget Adoption Date of 08/23/11. Councilwoman Cheldelin made a motion to name August 23rd, 2011 as our official Budget Adoption Date. Councilman Richman seconded, all approved, none opposed, motion passed.

B. Pat Bermingham – Presented a list of surplus property and bicycles. It was discussed how to dispose of the property with the suggestion of the bikes going to the upcoming Bicycle Rodeo and the remainder to charity. Councilman Hoobler made a motion to declare the list as surplus property. Councilwoman McKinlay seconded, all approved, none opposed, motion passed.

C. Jenny Nickerson reported on the coordination of the Fire Department and the City regarding health and public safety issues. Together the agencies are specifically working on hoarding issues and the appropriate actions to be taken for the health and safety of all citizens.

D. Jenny Nickerson reported on the present state of the Park Master Plan. Rob added information about the current restroom situation at the Main City Park. New possible park locations were discussed. Jenny will working on this further with the P&Z Board.

E. Jennifer Rowe presented the need to update the water deposit rate and reported that she and Rob Wright are working on a compiled list of Ordinances and Resolutions that will need address due to the changes made with the Water Project.

6. ORDINANCES AND RESOLUTIONS –

None

7. ADMINISTRATIVE / STAFF REPORTS –

A. City Administrator – Polly Hulsey

Polly reported that Westway is interested in purchasing the Simplot property. The Council's current opinion is that the City is not interested in selling the property at this time.

She is also in the process of doing the Budget amendment.

Polly and Mayor Overacre have presented the 5th Grade classes with their signed kindness pledge agreements.

The DEQ audit for the water project will be on the 14th.

B. City Clerk – Jennifer Rowe

Jennifer reported on H.R. classes, County election training and the County Local Emergency Planning meetings.

She also updated the meter computer system status.

C. Public Works Department – Rob Wright

Rob reported on the meter system leak detection process.

The water project construction is back in action.

The Red Cap light project was discussed at the GTFA Transportation meeting. It is being proposed that the project be completely done with State funding and therefore the project construction would be the responsibility of the City.

D. Police Department – Chief Pat Bermingham

Pat reported that he and Lieutenant Buck have complete the last FEMA course required for our funding compliancy.

E. Planning & Zoning Director – Jenny Nickerson

Jenny reported on Operation Facelift kickoff meeting.

Ms. Lehmann is working on updating CSO procedures and on GIS planning.

New City Hall plans are progressing.

F. City Engineer – Tracy Ahrens

Tracy reported that the Stonegate sewer design is being worked on and is scheduled to have specifications to DEQ by mid-May.

G. City Attorney – William R. Hollifield

Bill suggested that DEQ be kept abreast of the all progress on the Stonegate sewer project.

8. COUNCIL COMMENTS –

A. Councilwoman Cheldelin commented on the Project Facelift, she and Jake Tolman will be co-chairing the Kimberly efforts.

B. Councilwoman McKinlay asked about the upcoming Western Waste meeting and a recycling plan.

9. MAYOR COMMENTS –

10. EXECUTIVE SESSION –

Councilman Hoobler made a motion to enter into Executive Session pursuant to provisions of Idaho Code 67-2345, Subsection 1 (c). Councilwoman McKinlay seconded, all approved, none opposed, motion passed. Executive Session was entered into at 7:25pm.

ADJOURNMENT – 8:00pm.

Accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk, 120 Madison W., Kimberly, Idaho 83341 or call 208-423-4151.

Brandon Hoobler	Lee McKinlay	David Overacre	Mitzi Cheldelin	Burke Richman
Councilman	President	Mayor	Councilwoman	Councilman

David Overacre
Mayor

Jennifer A. Rowe
City Clerk