

# MINUTES OF THE City of Kimberly COUNCIL MEETING

City Council  
Meeting Agenda

August 11, 2020  
6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Davidson called the meeting to order and led the Pledge of Allegiance

## **WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU**

## **ROLL CALL OF CITY COUNCIL MEMBERS**

Council members present were, Robert Tomlinson, Jim Eisenhower and Burke Davidson. Council member Duncan absent

## **CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS**

None

## **AMENDMENTS TO THE AGENDA**

None

## **DECLARATION OF CONFLICT**

No declaration of conflicts declared.

## **1. CITIZEN ISSUES – PUBLIC INPUT**

There was no public testimony given.

## **2. DISCUSSION-ACTION -CONSENT CALENDAR**

Councilman Eisenhower motioned to approve the Consent Calendar as submitted.

Councilman Tomlinson seconded the motion.

Roll call:

Councilman Tomlinson - yes  
Councilman Eisenhower - yes  
Councilman Richman – yes  
Councilman Duncan – absent

**A. Approve Minutes for July 28, 2020**

**B. Accounts Payable July 29, 2020 – August 11, 2020**

General Fund	\$ 6,209.90
Water Fund	\$ 4,778.47
Sewer Fund	\$ 11,763.81
Library	\$ -
<b>TOTAL</b>	<b>\$ 22,752.18</b>

**3. UNFINISHED BUSINESS –**

None

**4. NEW BUSINESS -**

**A. DISCUSSION-ACTION ITEM-** Tentative 2020-2021 Annual Appropriation Budget. This is not a public hearing. Carrie-Craig – Council action required.

Craig briefed the Council, Mayor and staff on the FY year 2021 tentative annual appropriation budget. Total budget submitted is in the amount of \$4,723,475.92. Total general fund budget is \$2,148,903.04. Enterprise budget including the library, water dept. and sewer dept. is \$2,574,572.88. This tentative budget incorporates \$215,535.00 of the Governor’s COVID Public Safety Funding. Utilizing the COVID funding, it covers a portion, of police payroll costs for 10 months of our police department. The COVID budget before you tonight, reflects your 08-05-2020 budget workshop figures, plus adjusted figures for a 1%, across the board salary increase, for all employees reflected in this budget. The Department Heads and staff have expressed their appreciation for the salary increase during these challenging times. Craig reiterated that his staff fully understood the Council’s budget constraints dealing with the COVID impacts on the tax payers and how that affects us all. Craig shared that the employees have all greatly appreciated the 5% salary increase, last year and understand that typically its salary increases would have been a 2% or less, representative of how a City can only increase their general fund tax budget request up 3%. The 1% salary increase funding, came from the removal of the \$11,000.00 general fund expense, for Express Bill costs. Th Express Bill costs, are now taken out of the Enterprise Water department, where a large percentage of the Express Bill costs are generated, for utility bills paid by credit cards. This COVID budget does not allow for a 3% increase, has a net cost of approximately \$39,000.00 out of our normal 3% budget process. This reduction of general funding was absorbed all departments cutting costs everywhere they could and the Council Contingency being reduced. The Council Contingency also absorbed the onetime \$55,000.00 expense for the renovation of the RV dump station including a pay system. Council Carrie is not here tonight as she had an unexpected call to see her Dr. right at 5:00 p.m. We may see her later. She has done a great job on this budget. Your budget is balanced and she had incorporated all the Department Heads info and the Council’s input from the budget workshop accurately. Your public hearing for this 2021 budget is August 25<sup>th</sup>, at 6:00 p.m. I will have a 2021 annual appropriation budget ordinance, for adoption and a resolution for adoption, as required by the State Tax Commission and County, to document and put on

record, that the City intends on using its forgone funds, that they are retained for this year and last year, approximately \$39,000.00, to be drawn on in future years per the Council's decision/actions. Mayor and Council, I have nothing else to add, and would stand for question.

Mayor Davidson, are there any questions of staff. There were no questions of staff.

Mayor Davidson, is there a motion?

Councilman Eisenhower motioned to approve the fiscal year 2021 tentative annual appropriation budget in the amount of \$4,723,475.92 as submitted and direct staff to notice a public hearing, to be held on August 25<sup>th</sup>, 2020, for the adoption of the proposed 2021 budget and to hold a public hearing on August 25<sup>th</sup>, 2020 for the approval of a resolution, to retain all forgone funds, past and future, approximately \$39,000 including \$37,547.00 from the 2020 L-2 work sheet, to be drawn on for future levies if needed by the City, per applicable State budget, hearing and notification requirements.

Councilman Richman seconded the motion.

Roll call:

Councilman Tomlinson - yes  
Councilman Eisenhower - yes  
Councilman Richman - yes  
Councilman Duncan- absent

## **5. ADMINISTRATIVE / STAFF REPORTS-**

Councilman asked Chief Perry what he has learned on the Kimberly School District start up-date?

Chief Perry stated that what he is hearing the teachers are looking at being in school, onsite on August 24<sup>th</sup>, 2020. Chief explained that this decision is a 50% hate, 50% like, and no matter what and how school starts up not everyone will be in happy or in agreeance. Kindergarten appears to be going to start some in person and some online. I do want to share my department's appreciation of the salary increase and how hard the Mayor and Council have worked to provide good wages and equipment to the department. Department is very busy. That's all for now.

Brian Reed, I would also like to thank the Mayor and Council for the great job on the budget and not beating me my first year at it. I thought it was a good budget process. Learned a lot. The crew has been very busy, we are working on a water line break in front of Landview, have located the break and should have it repaired tomorrow and some sidewalk work done this week also in that location. You may have noticed some street striping; the alignment of the lines is a little off in some areas. We were able to do some maintenance chip sealing on Center street, it is near completion just a couple of areas in the transition areas off Center on to Oak and Banning.

Councilman Eisenhower, I thought we didn't have enough money for chip sealing on Banning this year.

Councilman Tomlinson, there is no chip left in spots on Center.

Brian, Councilman Eisenhower you were correct, when you asked several months ago, if we could get the West Center St. new sidewalk area, chip sealed this year, it didn't look like we would have enough maintenance funds to cover this area. Our maintenance costs have been lower and we were able chip seal that area of Center Street this year. Councilman Tomlinson, I know we will be doing some sweeping to check chip adhesion. Some touch ups may be needed I will be watching for that.

Craig no updates that can be discussed tonight. Thanks

**6. COUNCIL COMMENTS –**

None

**7. MAYOR COMMENTS –**

Mayor Davidson, I want to thank the staff and Council for processing a good 2021 budget during challenging times.

**8. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM-** Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206(1)

No Executive session declared.

**9. ADJOURNMENT:**

Mayor Davidson adjourned the meeting.

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**Mayor, Burke Davidson**

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**City Clerk, Carrie Kimball**