

*MINUTES OF THE JANUARY 08, 2019
CITY COUNCIL MEETING*

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MEETING MINUTES

JANUARY 8, 2019
6:00 PM

242 Hwy 30 E., Kimberly, ID 83341

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor called the meeting to order and led the Pledge of Allegiance.

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU.

Mayor welcomes everyone and request cell phones be turned off.

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Roxanne Bymun confirmed by roll call the following officials in attendance.

Mayor Burke Davidson

Councilman Tomlinson

Councilman Eisenhower

Council President Duncan

Councilman Richman

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

Mayor Davidson read Janine Taylor's ASPCA Certificate of Completion and noted the hands-on training with the City of Twin Falls, and Twin Falls animal control.

Craig thanked the Mayor for the presentation and explained that Janine was not able to attend due to a previous engagement that she could not cancel. Mayor as you may recall, I committed during our budget meeting and your approval of our budget, \$1.00 for the completion of certain training that I would have Janine take. This is certificate of completion is the CSO portion of her job. I have been cross training her on the Land Use Planning side and will have her attend some AIC planning I course in the next few months. Upon completion of those I will keep you informed and apply the remaining .50 cent pay increase as budgeted for. Janine has done an amazing job. She has the perfect demeanor for this position. I don't think I would have the patience like she does.

Mayor Davidson and the Council agreed, good job.

AMENDMENTS TO THE AGENDA

NO amendments declared.

DECLARATION OF CONFLICT

NO conflicts declared.

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the

Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have **3** minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting if time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

NO citizen input.

2. CONSENT CALENDAR -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for December 11, 2018

B. Accounts Payable January 4, 2019

General Fund	\$ 2,079.52
Water Fund	\$ 1,419.93
Sewer Fund	\$ 513.09
Library	\$ 0.00
TOTAL	\$ 4,012.54

DISCUSSION-ACTION ITEM

Consent calendar as submitted

Councilman Richman motioned to accept the consent calendar. Motion seconded by

Councilman Tomlinson, Roll call; Tomlinson Yes, Eisenhower Yes, Duncan Yes, Richman Yes.

3. UNFINISHED BUSINESS

A. DISCUSSION-ACTION ITEM-

4. NEW BUSINESS

A. DISCUSSION- *Western Waste update – Joe Wrenfrow, has to be rescheduled for the next meeting on January 22, 2019.*

B. DISCUSSION-ITEM- *Resolution #357 correcting resolution #356 -11-27-18 - Craig Craig briefed the Council on the Resolution hoping that this will make it easier for T.F. County and all of us to follow through, if it doesn’t then we will take another route.*

C. DISCUSSION -ITEM- *Resolution # 358 Purchasing /Federal Procurement Policy- Craig Craig briefed the Council on the document. This may need some amendments in the future as laws and processes are further fine-tuned.*

D. *Resolution #359 amending the Personnel Policy regarding the carryover vacation time- Mayor Davidson, Craig can you brief us on this. Mayor and Council as you are aware of there are extenuating circumstances that may prevent an employee from using their carry over vacation time. The new language addresses this issue and how*

the Supervisor and Mayor address this. No, it is not for a workaholic like me, supervisor can't take the time because of staff shortage, work load is to heavy, just to busy, etc. The language is very specific.

Councilman Jim Eisenhower asked if there had been discussion about converting carryover/rollover vacation time to purchase retirement equity.

Craig, yes it has been discussed and what you are referring to would require a cash value paid to the employees for the carryover/rollover, of which this city does not have in its general fund or any budgets.

Councilman Eisenhower, oh yes that is correct, it would work in the Corporate world.

5. ORDINANCES AND RESOLUTIONS –

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

A. DISCUSSION-ACTION ITEM-RESOLUTION # 357 A RESOLUTION CORRECTING RESOLUTION NO. 356 AMENDING THE 2017 CITY OF KIMBERLY, IDAHO COMPREHENSIVE PLAN TEXT AND MAP, RENAMING IT AS THE NOVEMBER 2018 CITY OF KIMBERLY, IDAHO COMPREHENSIVE PLAN AND MAP; AND PROVIDING AN EFFECTIVE DATE. -Craig

Councilman Eisenhower motioned to approve resolution # 357. Motion seconded by Councilman Tomlinson, Roll call; Tomlinson Yes, Eisenhower Yes, Duncan Yes, Richman Yes.

B. DISCUSSION-ACTION ITEM- RESOLUTION # 358 A RESOLUTION OF THE CITY OF KIMBERLY, IDAHO, ADOPTING A PURCHASING / FEDERAL PROCUREMENT POLICY; AND PROVIDING AN EFFECTIVE DATE. – Craig

Councilman Eisenhower motioned to approve resolution # 358. Motion seconded by Councilwoman Duncan, Roll call; Tomlinson Yes, Eisenhower Yes, Duncan Yes, Richman Yes.

C. DISCUSSION-ACTION ITEM- RESOLUTION # 359 A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF KIMBERLY AMENDING SECTION IV(C)(1) OF THE CITY OF KIMBERLY PERSONNEL POLICY MANUAL REGARDING VACATION LEAVE; AND PROVIDING FOR AN EFFECTIVE DATE. – Craig / Roxie

Councilwoman Duncan motioned to approve resolution # 359. Motion seconded by Councilman Tomlinson, Roll call; Tomlinson Yes, Eisenhower Yes, Duncan Yes, Richman Yes.

6. ADMINISTRATIVE / STAFF REPORTS -

The Mayor called on staff for updates.

Corporal Arrington filled in for Chief Perry nothing to report.

Craig updated on the Parkside subdivision tentatively scheduled before the P & Z Commission mid-February.

Kevan updated about the crew getting the Christmas lights down, checking sewer lines when above freezing, Don is doing maintenance on the equipment.

Councilman Duncan asked how the removal of the chlorine system is going.

Kevan stated that DEQ was needing some additional room for the holding tanks and that would need to require a small addition to the Redwood Lane facility. This will increase the costs some, working on bids now.

Councilman Tomlinson asked about maintenance and cleaning for the new system.

Kevan and Tracy from JUB stated and agreed with Bob, that there will be a maintenance program to clean the new system.

Roxie talked about working on the quarterly reports, the annual reports and the W-2's and 1099's.

7. COUNCIL COMMENTS -

NO Council comments.

8. MAYOR COMMENTS –

NO Mayor comments.

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206(1)

ADJOURNMENT:

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 242 Hwy 30 E., Kimberly, Idaho 83341 or call 208-423-4151.

Burke Davidson
Mayor

Roxie Bymun
City Clerk